Help guide for Harriman 137

(Computer Users)
STEP 1

• Access prep room to obtain VGA cable.
STEP 2

- Use switch on wall to bring down electric screen. Use white control box on face of lab bench to operate projector.
STEP 3

- Press “power” button to turn on projector. Press button only once! Projector takes 45 seconds – 1 minute to achieve full lamp power (you will get a startup screen from projector).
STEP 4

- Connect 1 end of VGA cable to input labeled “Computer” on face of lab bench. Connect other end to laptop. Power up computer.
STEP 5

- Projector will automatically search for a signal.
STEP 6

- Projector will find your projected desktop image in about 10 seconds.
STEP 6A

• If no image is displaying, ensure your laptop is outputting a signal by holding down the function key (fn) and tapping the appropriate f key (f1-f12) for your laptop! For Macs, mirror your display images.
STEP 7

• At session’s end, hold down “power” button for 2 seconds to shut down projector.
STEP 8

- Retract electric screen, disconnect cable & return to prep room. Please make sure prep room door is locked!