Help Guide
for
Walk-Up Media Stations
(Generation 4 video users)
STEP 1

- Pull down manual screen located on the front wall.
STEP 2

• Locate walk-up media station. Flip down front panel to access equipment.
STEP 3

• Touch 4” display screen to activate media system.
STEP 4

• Touch red “status” button to turn on projector. A progress bar will appear while the projector warms up. “Status” indicator will turn yellow when the warming cycle is complete.
STEP 5

• Touch “sources” at the top, and choose “DVD/VHS”.
STEP 6

• This will take you to the navigation control page for the deck. Turn on the deck, and insert your media at this time. Wait 10-15 seconds for media to load.
STEP 6a

- If your media DID NOT autoplay, use the “Drive Select” button (bottom of control page) to choose the mode of the deck. Tap until your choice of media is highlighted in yellow (lower left of projection screen), then press “play”.
STEP 7

- You should see your projected video media image on screen. Volume control is located on the navigation control page (at right).
STEP 8

• At session’s end, press “status” button, then choose “yes” to exit the system and turn off the projector. A progress bar will appear as the projector cools down.
STEP 9

- Eject your media, close equipment access door, and retract manual screen. If you need additional assistance, please contact the Audio Visual Service Counter at (631) 632-9400.