Help guide for Humanities
1003 & 1006

(Video users)
STEP 1

- Lower electric screen using push button control on wall next to whiteboard.
STEP 2

• Touch 10” view panel on lectern to wake up system. Touch “enter system”. This is your main page. Use the “home” icon in the upper left corner at any time to return to this page.
STEP 3

• Touch “proj on” in lower left of main page to activate projector. A progress bar will appear in the center of the page. “Projector status” indicator in upper right will turn green when the projector is ready.
STEP 4

- Choose “sources” in the upper right corner. Choose “DVD VHS” from the four sources.
STEP 5

• In the DVD VHS source, you can switch between the controls for a DVD, or a VHS tape, in the center of the page. Volume is located in the right edge of the page.
STEP 6

• Load video media in the player installed in the lower left of the lectern, and press play. Your video image will be displayed through the projector.
STEP 7

• At session’s end, eject your disc or tape, turn off DVD/VCR, and close lectern doors.
STEP 8

• Touch “proj off” in lower left to shut down projector. A progress bar will appear while projector is cooling down.
STEP 9

- Touch “exit” in lower left, and touch “yes” to confirm shut down. Retract electric screen. If you need additional assistance, please contact our support office at (631) 632-9400.
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