Help guide for SMART Music classrooms
(Computer users)
STEP 1

• Locate 4” control panel installed in central control hub of lectern, approximately 6 inches below the computer monitor. Touch the center of the display screen to activate media system.
STEP 2

• Touch red “power” icon in the lower left corner to turn on the projector. A progress bar will appear while the projector warms up.
STEP 3

• When the system is ready, the “power” icon will turn white. Touch the appropriate computer source choice, dependent on your usage of the installed computer, or your laptop.
STEP 4

- For the installed computer, touch “computer power” at the bottom of the control screen, once. It should light white (if it’s already white, touching again will turn it OFF). For laptop users, connect your laptop to the inputs on the right side of the lectern, THEN power, or wake.
STEP 5

- For the installed computer, ensure the monitor power is on. The light should turn from amber to green, once the computer is sending a signal. Slide out the keyboard & mouse tray in order to control the computer.
STEP 6

• For installed computer users, choose your operating system (Note: when choosing Windows, it takes approximately 2 minutes for the computer to get to the login screen). The desktop image will display through the projector, after logging in.
STEP 6A

• For laptop users, if no image is displaying, ensure your laptop is outputting a signal by holding down the function key (fn) and tapping the appropriate f key (f1-f12) for your laptop! For Macs, mirror your display images by clicking Apple icon ->System preferences->Displays->Arrangement->Mirror displays.
STEP 7

- At the session’s end, shut down and disconnect your laptop computer, or log yourself out of the installed computer, for your own network security (or it shut down).
STEP 8

• Touch “power” icon in lower left, then choose “yes”, to shut down the system. A progress bar will appear as the projector cools down. If you need additional assistance, please contact our support office at (631) 632-9400.
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