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| **Use Case Template** |
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|  |
| **Project Name here** |

This Use Case has been developed for (add Project name). Add short overview of the system.

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| **Use Case 1:** | Use case name |
| **Created By:** |  | **Last Updated By:** |  |
| **Date Created:** |  | **Last Revision Date:** |  |
|  |  |
| **Description:** | Add short description of Use case here. |
| **Actors:** | All pertinent stakeholders |
| **Preconditions:** | Add preconditions here, for example:1. User has access to the system
2. User has security level with the system
 |
| **Post conditions:** | Add postconditions here, for example:1. Fields will turn red if certain situations, including but not limited to if a field is required but not entered upon save.
 |
| **Flow:** | Enter the step by step flow on the Use case |
| **Exceptions:** | Highlight all exceptions |

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| --- | --- |
| **Use Case 2:** | Use case name |
| **Created By:** |  | **Last Updated By:** |  |
| **Date Created:** |  | **Last Revision Date:** |  |
|  |  |
| **Description:** | Add short description of Use case here. |
| **Actors:** | All pertinent stakeholders |
| **Preconditions:** | Add preconditions here, for example:1. User has access to the system
2. User has security level with the system
 |
| **Post conditions:** | Add postconditions here, for example:1. Fields will turn red if certain situations, including but not limited to if a field is required but not entered upon save.
 |
| **Flow:** | Enter the step by step flow on the Use case |
| **Exceptions:** | Highlight all exceptions |

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| **Use Case 3:** | Use case name |
| **Created By:** |  | **Last Updated By:** |  |
| **Date Created:** |  | **Last Revision Date:** |  |
|  |  |
| **Description:** | Add short description of Use case here. |
| **Actors:** | All pertinent stakeholders |
| **Preconditions:** | Add preconditions here, for example:1. User has access to the system
2. User has security level with the system
 |
| **Post conditions:** | Add postconditions here, for example:1. Fields will turn red if certain situations, including but not limited to if a field is required but not entered upon save.
 |
| **Flow:** | Enter the step by step flow on the Use case |
| **Exceptions:** | Highlight all exceptions |