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| **Use Case Template** | | |
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|  | | |
| **Project Name here** | | |

This Use Case has been developed for (add Project name). Add short overview of the system.

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| --- | --- | --- | --- | --- |
| **Use Case 1:** | Use case name | | | |
| **Created By:** |  | | **Last Updated By:** |  |
| **Date Created:** |  | | **Last Revision Date:** |  |
|  | |  | | |
| **Description:** | | Add short description of Use case here. | | |
| **Actors:** | | All pertinent stakeholders | | |
| **Preconditions:** | | Add preconditions here, for example:   1. User has access to the system 2. User has security level with the system | | |
| **Post conditions:** | | Add postconditions here, for example:   1. Fields will turn red if certain situations, including but not limited to if a field is required but not entered upon save. | | |
| **Flow:** | | Enter the step by step flow on the Use case | | |
| **Exceptions:** | | Highlight all exceptions | | |

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| **Use Case 2:** | Use case name | | | |
| **Created By:** |  | | **Last Updated By:** |  |
| **Date Created:** |  | | **Last Revision Date:** |  |
|  | |  | | |
| **Description:** | | Add short description of Use case here. | | |
| **Actors:** | | All pertinent stakeholders | | |
| **Preconditions:** | | Add preconditions here, for example:   1. User has access to the system 2. User has security level with the system | | |
| **Post conditions:** | | Add postconditions here, for example:   1. Fields will turn red if certain situations, including but not limited to if a field is required but not entered upon save. | | |
| **Flow:** | | Enter the step by step flow on the Use case | | |
| **Exceptions:** | | Highlight all exceptions | | |

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| --- | --- | --- | --- | --- |
| **Use Case 3:** | Use case name | | | |
| **Created By:** |  | | **Last Updated By:** |  |
| **Date Created:** |  | | **Last Revision Date:** |  |
|  | |  | | |
| **Description:** | | Add short description of Use case here. | | |
| **Actors:** | | All pertinent stakeholders | | |
| **Preconditions:** | | Add preconditions here, for example:   1. User has access to the system 2. User has security level with the system | | |
| **Post conditions:** | | Add postconditions here, for example:   1. Fields will turn red if certain situations, including but not limited to if a field is required but not entered upon save. | | |
| **Flow:** | | Enter the step by step flow on the Use case | | |
| **Exceptions:** | | Highlight all exceptions | | |