Welcome

DoIT Training Mini-Bytes: Speed up Your PC
Objectives

Here are some simple tips that you can do to speed up your computer before calling the technician.
Rate and improve your computer's performance

The Windows Experience Index assesses key system components on a scale of 1.0 to 7.9.

<table>
<thead>
<tr>
<th>Component</th>
<th>What is rated</th>
<th>Subscore</th>
<th>Base score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processor</td>
<td>Calculations per second</td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td>Memory (RAM)</td>
<td>Memory operations per second</td>
<td>7.6</td>
<td></td>
</tr>
<tr>
<td>Graphics</td>
<td>Desktop performance for Windows Aero</td>
<td>5.0</td>
<td></td>
</tr>
<tr>
<td>Gaming graphics</td>
<td>3D business and gaming graphics performance</td>
<td>6.2</td>
<td></td>
</tr>
<tr>
<td>Primary hard disk</td>
<td>Disk data transfer rate</td>
<td>5.9</td>
<td></td>
</tr>
</tbody>
</table>

What do these numbers mean?

Tips for improving your computer's performance.

Learn more about scores and software online.

View and print detailed performance and system information.
Adjust for Visual Effects

These take a lot of resources and slow your computer down.

Start > Control Panel > Performance Information and Tools > Adjust for Visual Effects

Switch to Adjust for best performance.
Open Disk Cleanup

In the same window click on **Open Disk Cleanup**

or go to:
Start > Control Panel > Performance Information and Tools > Adjust for Visual Effects

These are all safe to check off and then click **OK**
Open Disk Defragmenter

When you add and delete files it leave holes like air bubbles on your hard drive. This make the hard drive less efficient.

To squeeze out the “Air Bubbles” defrag! It takes time. Leave it running overnight.

In the same window click on Advanced Tools

or go to:

Start > Control Panel > Performance Information and Tools > Advanced Tools > Open Disk Defragmenter
Clear Your Cache

In any browser you use often, it’s a good idea to clear your cache. --Especially if it is a web site you go to often like SOLAR!

Remove Cache in any Browser:

ctrl + shift + delete
Next Week's Mini Byte:
Simplifying Attachments in Google

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